



Republic of the Philippines  
**CENTRAL PHILIPPINES STATE UNIVERSITY**  
Kabankalan City, Negros Occidental 6111  
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ISO 9001:2015 Certificate Registration Number: 01 100 1834939

## OFFICE OF THE BOARD SECRETARY

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### MINUTES OF MEETING OF ADMINISTRATIVE COUNCIL

**Date : March 6, 2024**

**Time : Started 8:51 AM**

**Adjourned Meeting: 2:51 PM**

**Venue : CPSU Accreditation Center**

#### AGENDA:

##### A. Important Updates

##### B. Matters Arising from the Previous Minutes

- Revised Organizational Structure
- Strategic Performance Management System (SPMS)
- Adoption of Uniform Design, color and amount to be deducted from the clothing allowance

##### C. New Business

###### 1. Personnel Matter/s

- Units Vs Hours Clarification
- Dos and Don'ts in using ATM Payroll account of CPSU Personnel

###### 2. Administrative Matter/s

- Policies on the use of food cart area
- Usufruct Agreement with TESDA VI
- IMPDC Process Flow and IMEC Members

###### 3. Financial Matters:

###### 4. Student Concerns:

###### 5. MOAs/MOUs:

- MOA with TESDA VI (Sugar-related programs)
- MOA with TESDA VI (bamboo-related programs)
- MOA with Brgy Samac, Mabinay
- MOA with Tagukon National High School (Work Immersion)
- MOA with Negros Women for Tomorrow's Foundation
- MOA with SRA (OJT)

###### 6. Other Matters:

- Proper use of ISO, WURI, THE and IU Green metric logo
- Vehicle Pass
- CSC Gawad Kalinga Award/ Honor Awards Program
- SALN

##### C. Upcoming Activities

##### D. Announcement

##### E. Adjournment

**ATTENDANCE** (Please see attached sheet)

**Presiding Officer – Dr. Marc Alexei Caesar B. Badajos**

#### PRELIMINARIES

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##### VISION

*CPSU as the leading technology-driven multi-disciplinary University by 2030*

##### MISSION

*CPSU is committed to produce competent graduates who can generate and extend leading technologies in multi-disciplinary areas beneficial to the community.*

##### GOAL

*To provide efficient, quality, technology-driven and gender-sensitive products and services*



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Dr. Marc Alexei Caesar B. Badajos, CPSU VPAF, presided over the meeting. He asked the body for additional matters to be included in the agenda. The meeting started with a prayer.

The secretary mentioned that the majority of the members of the administrative council are present; hence, quorum was declared by the presiding officer.

Some more comments were asked, since there were none, upon motion duly made by Dr. Moody Deocares was duly seconded by Dr. Michael Bacolod, and the agenda presented was adopted. CARRIED.

### DISCUSSION PROPER

#### A. Important Updates;

- Housebill 10042 was filed already by Cong. Yulo, Cong Alvarez, Cong Benitez and Cong Valmayor. He added that if the campus are doing an act, maybe, Local Chief Executives and Sanggunian Council can endorse the campus through a Resolution to be a regular campus also.
- Cong Yulo would like to continue putting up a campus of CPSU in Himamaylan City as stated in the RA10228.
- Once campuses will be converted into regular campuses, additional plantilla items can be requested from DBM.
- For COPC, 96.3% of CPSU programs has COPC. CHED granted separate COPC for BSED Fil, Math and Science. Programs with no COPC are: BSIT in Moises Padilla and BS Fisheries in Ilog Campus. If the Civil Service will grant the appointment of 2 newly hired personnel, COPC of the BSIT will be released.
- JIRCAS SRA installed all-in-one weather station in CPSU for research purposes. This was turned over to CAF.
- On January 31, 2024, there was a Groundbreaking for the construction of multi-purpose covered court at Main Campus
- January 31, 2024, Italian University Students and guests visited CPSU.
- Counseling and Guidance Center was relocated to their new office.
- On February 2, 2024, books were turned over to San Carlos Campus in courtesy of Cong. Valmayor. Worth 1.5 million from personal pocket of Cong. Valmayor was donated to CPSU for the books.
- On February 29, 2024, theres a blood letting activity in Mt. Ballo Hall facilitated by Dental and Medical Unit and NSTP)
- On February, Development planning at Sipalay, Cauayan and other campuses were conducted
- Mechanical Engineering got a result of 85.71% Board Exam Passers for the first-time takers
- On February 13, 2024, there are 28 graduates of the Farmer's Field School (9<sup>th</sup> Bacth). This is in partnership with Climate Change Commission.
- On February 15, 2023, DA personnel visits CPSU and pledge support
- On February 14-15, 2024, CHED conducted program monitoring at CPSU
- On February 20, 2024, the 94<sup>th</sup> IB awarded CPSU
- On February 21, 2024, PNUV met CPSU VPAA
- La Carlota College benchmarked with CPSU
- The 2025 Budget proposal was presented already
- On March 5, 2024, a Budget Forum was conducted
- On March 1, 2024, the second finance committee meeting was conducted. Agenda are as follows:

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- Request approval of the Program of Receipts and Expenditures (PRE) based on the actual billing for the following terms/ period of the Free Higher Education Allocation:

I. Free Higher Education Allocation for Fiscal Year 2023

- a. Mid Term 2023 amounting to P7,395,360.00
- b. First Semester 2023-24 amounting to P 117,677,390.00

And subsequently, requesting approval for its utilization.

- Request Approval for the Utilization of collection from: (a) Internally Generated Income - P 6,000,000; and (b) Income from fiduciary fund (Energy Fee) - P 1,500,000 for the Repair/ Conversion of the Old Dormitory to Administrative Offices for the new offices established under ROSS.
  - Request Approval for the utilization of Income (Energy Fee) – for the CPSU Solar Project – Green University Program of the University – amounting to 2M.
  - Request Approval for the utilization of Income allotted for the Mandatory Reserve– for the CPSU Water System Project - amounting to 2M.
  - Request Approval for the utilization of Income amounting to P 9,100,000 of CPSU Hinigaran Campus to be utilized for various projects of the campus
  - Request approval for the CPSU 2025 Budget Proposal
  - Request Approval for the supplemental APP for 2024
  - Request approval for the awarding of contract procured through public bidding: Rehabilitation of CPSU University Gymnasium with an ABC of 20,000,000.00 to the winning bidder JID ELECTRICAL SERVICES with a bid offer of P19,807,527.49, and utilizing the savings for the additional works and facilities for the project
- Sipalay started the construction of their covered court c/o DPWH thru insertion of Congress Budget.

### **B. Matters Arising from the Previous Minutes**

#### **Revised Organizational Structure**

Some more comments and clarifications were asked, since there were none, upon motion duly made by Dr. Ervin Ferraris, duly seconded by Dr. Michael M. Bacolod, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** THE INCORPORATION OF THE FOLLOWING SUGGESTIONS IN THE ORGANIZATIONAL STRUCTURE:

- REMOVE THE BIDS AND AWARDS COMMITTEE FROM THE ORGANIZATIONAL STRUCTURE FOR IT HAS A SPECIFIC FUNCTION ONLY
- GSO SHOULD BE CHANGED TO PHYSICAL PLANT MANAGEMENT
- CHIEF ADMINISTRATION SHOULD BE CHANGED TO CHIEF ADMINISTRATIVE OFFICER FOR FINANCE AND CHIEF ADMINISTRATIVE OFFICER FOR ADMINISTRATION
- BUDGET OFFICER AND ACCOUNTANT SHOULD BE IN EQUAL LINE

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- REGISTRAR AND LIBRARIAN SHOULD BE ABOVE THE BOXES OF DIRECTORS

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED,** TO CHECK THE BOXES FOR THE FOLLOWING OFFICES FOR THEY DON'T APPEAR ON THE PRESENTED STRUCTURE:

- LEGAL OFFICER
- DIRECTOR FOR REVIEW FOR LICENSURE EXAMINATION

**RESOLVE FURTHERMORE, AS IT IS HEREBY FURTHERMORE RESOLVED,** THAT THE ADMINISTRATIVE COUNCIL VOTED TO RETAIN THE CURRENT ORGANIZATIONAL STRUCTURE USING THE OFFICE HEADS.

**UNANIMOUSLY APPROVED.**

**Strategic Performance Management System (SPMS)**

Some more comments and clarifications were asked, since there were none, upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

**RESOLVE, AS IT IS HEREBY RESOLVED,** THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY NOTED** THE SCHEDULED 2-DAY SEMINAR WITH THE CIVIL SERVICE ON THE FIRST WEEK OF APRIL BEFORE REVISING THE SPMS MANUAL. THERE ARE 40 SLOTS AVAILABLE, THE OFFICE HEADS, CAMPUS ADMINISTRATORS, COLLEGE DEAN ARE ENCOURAGE TO ATTEND THE TRAINING.

**UNANIMOUSLY NOTED.**

**Adoption of Uniform Design, color and amount to be deducted from the clothing allowance**

Upon motion duly made by Sheila A. Ignacio, duly seconded by Jane Toledo, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

**RESOLVE, AS IT IS HEREBY RESOLVED,** that after thorough deliberation on the matter, the ADMINISTRATIVE Council **UNANIMOUSLY APPROVED** the DESIGN, CLOTH AND COLOR FOR THE PERSONNEL UNIVERSAL UNIFORM FOR BOTH MEN AND WOMEN.

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED,** that the ADMINISTRATIVE Council **UNANIMOUSLY APPROVED** the AMOUNT TO BE DEDUCTED FROM THE CLOTHING ALLOWANCE FOR THE UNIFORM AS FOLLOWS:

	FOR REGULAR SIZE TO XL	XXL
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mALE	1300 Php	1700 Php
FEMALE	1100 Php	1450 Php

**RESOLVE FURTHERmore, AS IT IS HEREBY FURTHERmore RESOLVED**, that the use of new uniform will be implemented on the first semester of a. y. 2024-2025

**UNANIMOUSLY APPROVED.**

**C. NEW BUSINESS FOR APPROVAL**

**1. Personnel Matter**

**Units Vs Hours Clarification**

Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL UNANIMOUSLY NOTED THAT THE CONTRACT FOR THE SALARY OF PART-TIME FACULTY SHALL BE AS FOLLOWS:

<b>number of units</b>	<b>stipulated in the contract</b>	<b>salary basis</b>
<b>24 units</b>	<b>full-time part-time</b>	<b>monthly basis (including holidays)</b>
<b>23 units and below</b>	<b>part-time</b>	<b>contact hours</b>

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED**, THAT THE PART-TIME FULL-TIME FACULTY'S WORKLOAD WILL BE REDUCED BUT THEY STILL HAVE TO REPORT FOR WORK EIGHT HOURS PER DAY, WITHOUT CONSIDERING THEIR SUBJECT LOAD IN A DAY.

**RESOLVE FURTHERMORE, AS IT IS HEREBY FURTHERMORE RESOLVED**, THAT BEFORE PROCESSING THE CONTRACTS, THE HUMAN RESOURCE OFFICE WILL PROVIDE AN ORIENTATION FOR THE PART-TIME FACULTY. ANY CHANGES MADE AFTER THE ORIENTATION, THE PREVIOUSLY SIGNED AND NOTARIZED CONTRACT FOR THOSE WHO WERE ABLE TO PROCESS THEIR CONTRACTS AHEAD OF TIME SHOULD BE RETURNED TO THE HUMAN RESOURCE DEPARTMENT FOR THE REVISED ONE.

**UNANIMOUSLY NOTED.**

**Dos and Don'ts in using ATM Payroll account of CPSU Personnel**

Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:

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**RESOLVE, AS IT IS HEREBY RESOLVED,** THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL UNANIMOUSLY NOTED THAT CPSU EMPLOYEES' ATM PAYROLL ACCOUNTS SHOULD ONLY BE USED FOR CPSU SALARIES AND BENEFITS.

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED,** THAT IT IS NOT ALLOWED TO MAKE ANY OTHER DEPOSITS INTO THE PAYROLL ACCOUNT USING THE ATM EITHER OVER THE COUNTER OR ONLINE.

**UNANIMOUSLY NOTED.**

### 2. Administrative Matters

#### Policies on the use of food cart area

*Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

**RESOLVE, AS IT IS HEREBY RESOLVED,** THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** TO DO A COMPREHENSIVE REVIEW ON THE GUIDELINES AND INCLUDE THE COUNCIL'S SUGGESTIONS INTO THE POLICY RELATING THE USE OF THE FOOD CART AREA.

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED,** THAT DR. DEOCARES SHOULD WORK IN CLOSE HARMONY WITH PEDO REGARDING THE AMOUNT TO BE PAID FOR THE FOOD CART AREA, WHERE THE PROCEEDS WILL GO, AND THE ISSUANCE OF PERMIT, AS WELL AS THE COLLEGE OF BUSINESS AND MANAGEMENT REGARDING FOOD SAFETY AND APPROPRIATE FOOD HANDLING TRAINING.

**RESOLVE FURTHERMORE, AS IT IS HEREBY FURTHERMORE RESOLVED,** TO REVIEW THE ACCUP GUIDELINES FOR AREA 4 TO DETERMINE WHICH AREAS MUST BE INCLUDED AND HOW THEY MUST BE MET.

**UNANIMOUSLY APPROVED.**

#### Usufruct Agreement with TESDA VI

*Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

**RESOLVE, AS IT IS HEREBY RESOLVED,** THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** THE USUFRUCT AGREEMENT WITH TESDA VI. THE USUFRUCT AGREEMENT WAS REVIEWED BY THE LEGAL OFFICER OF CPSU AND WAS FOUND TO BE FAVORABLE WITH CPSU.

**UNANIMOUSLY APPROVED.**

#### IMPDC Process Flow and IMEC Members

*Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

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**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** THE AMENDMENT ON THE INSTRUCTIONAL MEDIA PRODUCTION AND DEVELOPMENT CENTER (IMPDC) PROCESS FLOW AND NEW INSTRUCTIONAL MATERIALS EVALUATION COMMITTEE (IMEC) MEMBERS.

**UNANIMOUSLY APPROVED.**

- 3. Financial Matters:**
- 4. Student Concerns:**
- 5. MOAs/MOUs:**

### **MOA with TESDA VI (Sugar-related programs)**

*Upon motion duly made Prof. Eleanor F. Castro, duly seconded by Dr. Ervin F. Ferraris, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY ENDORSED** TO THE HONORABLE BOARD OF REGENTS FOR AUTHORITY OF THE PRESIDENT TO ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN CPSU WITH TESDA VI FOR SUGAR-RELATED PROGRAMS.

**UNANIMOUSLY ENDORSED.**

### **MOA with TESDA VI (bamboo-related programs)**

*Upon motion duly made Prof. Eleanor F. Castro, duly seconded by Dr. Ervin F. Ferraris, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY ENDORSED** TO THE HONORABLE BOARD OF REGENTS FOR AUTHORITY OF THE PRESIDENT TO ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN CPSU WITH TESDA VI FOR BAMBOO-RELATED PROGRAMS.

**UNANIMOUSLY ENDORSED.**

### **MOA with Brgy Samac, Mabinay**

*Upon motion duly made Prof. Eleanor F. Castro, duly seconded by Dr. Ervin P. Ferraris, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

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AND UTILIZE ANY INFORMATION SYSTEM AND MAY DEVELOP TO ENHANCE THE SERVICES IN THE BARANGAY SAMAC.

**UNANIMOUSLY ENDORSED.**

### **MOA with Tagukon National High School (Work Immersion)**

*Upon motion duly made Prof. Eleanor F. Castro, duly seconded by Dr. Ervin F. Ferraris, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

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**UNANIMOUSLY ENDORSED.**

### **MOA with Negros Women for Tomorrow's Foundation**

*Upon motion duly made Prof. Eleanor F. Castro, duly seconded by Dr. Ervin F. Ferraris, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

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**UNANIMOUSLY ENDORSED.**

### **MOA with SRA (OJT)**

*Upon motion duly made Prof. Eleanor F. Castro, duly seconded by Dr. Ervin F. Ferraris, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

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**UNANIMOUSLY ENDORSED.**

## **6. Other Matters:**

### **Proper use of ISO, WURI, THE and IU Green metric logo**

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**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** THE APPROPRIATE USE OF THE LOGOS OF UI GREENMETRIC WORLD UNIVERSITY RANKINGS, WORLD UNIVERSITY RANKINGS FOR INNOVATION (The WURI), AND INTERNATIONAL ORGANIZATION FOR STANDARDIZATION (ISO), FOR USE IN CERTIFICATE AND EXTERNAL COMMUNICATIONS, AS LONG AS THE STANDARD USAGE GUIDELINES FOR LOGOS ARE ADHERED TO.

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED**, THAT CERTIFICATE STANDARD TEMPLATE WILL BE CRAFTED BY THE PUBLIC INFORMATION OFFICE.

**UNANIMOUSLY APPROVED.**

### **Vehicle Pass**

*Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** THE AMOUNT TO BE PAID FOR THE VEHICLE PASS AS FOLLOWS:

MOTORCYCLES-	100 PESOS
FOUR-WHEELED VEHICLES-	200 PESOS

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED**, THAT THE APPLICATION FOR VEHICLE PASS STICKER WILL BE THROUGH PRODUCTION AND ENTERPRISE DEVELOPMENT OFFICE (PEDO).

**UNANIMOUSLY APPROVED.**

### **CSC Gawad Kalinga Award/ Honor Awards Program**

*Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY NOTED** THE GUIDELINES FOR THE CIVIL SERVICE COMMISSION HONOR AWARDS PROGRAM, AN ANNUAL SEARCH FOR OUTSTANDING GOVERNMENT WORKERS THAT HONORS EXEMPLARY ACCOMPLISHMENTS AND BEHAVIOR OF GOVERNMENTWORKERS.

**UNANIMOUSLY NOTED.**

### **SALN**

*Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

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**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY NOTED** THE PROPER WAY TO ACCOMPLISH THE STATEMENT OF ASSETS, LIABILITIES, AND NET WORTH (SALN).

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED**, THAT THE SALN OF PERSONNEL WITH MINOR AND MAJOR CORRECTIONS WILL BE RETURNED BACK TO THE OWNER FOR COMPLIANCE.

**RESOLVE FURTHERMORE, AS IT IS HEREBY FURTHERMORE RESOLVED**, THAT THE CORRECTED SALN AND THOSE WHO HAVE NOT ABLE TO SUBMIT YET, SHALL SUBMIT THEIR ACCOMPLISHED SALN ON MARCH 14, 2024.

**UNANIMOUSLY NOTED.**

### SCHEDULE OF THE 78<sup>TH</sup> FOUNDATION ANNIVERSARY

*Upon motion duly made, seconded, and unanimously carried, this Resolution was adopted by the CPSU Administrative Council, thus:*

**RESOLVE, AS IT IS HEREBY RESOLVED**, THAT AFTER THOROUGH DELIBERATION ON THE MATTER, THE ADMINISTRATIVE COUNCIL **UNANIMOUSLY APPROVED** THE SCHEDULE OF THE 78<sup>TH</sup> FOUNDATION ANNIVERSARY ON SEPTEMBER 30-OCTOBER 4, 2024 AND THE SCHEDULE OF 12<sup>TH</sup> CHARTER ANNIVERSARY ON OCTOBER 19, 2023

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED**, THAT THE EXTENSION CAMPUSES WILL JOIN IN THE ACTIVITIES IN THE MAIN CAMPUS AND CPSU MAIN WILL BE DIVIDED INTO TWO UNITS.

**RESOLVE FURTHER, AS IT IS HEREBY FURTHER RESOLVED**, THAT THE WINNING UNIT WILL RECEIVE A PROJECT WORTH OF PRIZE INSTEAD OF MEDALS AND TROPHIES.

**UNANIMOUSLY APPROVED.**

### D. ADJOURNMENT OF MEETING

Since there was no other business to be taken up, the meeting adjourned at 2:51 in the afternoon.

Prepared by:

SGD. **NELLY N. CABUAL**  
Board Secretary V/  
Council Secretary

ATTESTED:

SGD. **ENGR. MARC ALEXEI CAESAR B. DR. BADAJOS, Ph.D.**  
VPAA/Vice Chair  
Presiding

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#### VISION

*CPSU as the leading technology-driven multi-disciplinary University by 2030*

#### MISSION

*CPSU is committed to produce competent graduates who can generate and extend leading technologies in multi-disciplinary areas beneficial to the community.*

#### GOAL

*To provide efficient, quality, technology-driven and gender-sensitive products and services*



ATTENDANCE SHEET

Event: Administrative Council Meeting

Date: MARCH 6, 2024 Venue: Accreditation Center

Organizing Department/s: Vice President for Admin and Finance Office

	NAME	POSITION/ DESIGNATION/ FUNCTIONAL AREA	CAMPUS	CELLPHONE NUMBER	SIGNATURE	
					AM	PM
1.	MORACA, ALADINO C., PhD					
2.	BADAJOS, MARC ALEXEI CAESAR B., PhD	VPAF	Main			
3.	ABELLO, FERNANDO D., PhD	VPAA				
4.	PREDO, GREGORIO D.	EMS Director	Main			
5.	TEE, SHARA MAE, R.	OIC, Dean CCS	Main			
6.	KRIS V. MONTINOLA	DEAN - COE	main			
7.	HUCALINAS, MERFE C.	Dean - Corcol	Main			
8.	IGNACIO, SHEILA A.	Dean - Com	main			
9.	PEDROSA, HANZEL L., PHD					
10.	JUANCE, SHENAI F.	Dean - USE	Main			

Received by:   
03-8-24



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	NAME	POSITION/ DESIGNATION/ FUNCTIONAL AREA	CAMPUS	CELLPHONE NUMBER	SIGNATURE	
					AM	PM
11.	ALFARAS, RIZA STEPHANIE A., EDD				<i>alfaras</i>	<i>alfaras</i>
12.	JAREÑO, PILIPINAS MA. D., PHD	<i>ECOA DEAN</i>	<i>KABCITY</i>	<i>0957827766</i>	<i>[Signature]</i>	<i>[Signature]</i>
13.	BACOLOD, Michael M., PhD				<i>[Signature]</i>	<i>[Signature]</i>
14.	BADAJOS, MARIA CRISTINA C.		<i>Main</i>		<i>[Signature]</i>	<i>[Signature]</i>
15.	CARPIO, FLORA L., PHD				<i>[Signature]</i>	<i>[Signature]</i>
16.	CASTOR, SALVADOR C., PHD	<i>USTP Dir.-fu</i>			<i>[Signature]</i>	<i>[Signature]</i>
17.	CASTRO, ELEANOR F., PHD				<i>[Signature]</i>	<i>[Signature]</i>
18.	CALUGCUGAN, SHIRLY A.	<i>Director-GAD</i>	<i>Main</i>		<i>[Signature]</i>	<i>[Signature]</i>
19.	DEGILLO, JIMMY O., PHD	<i>Dir - ECSD</i>	<i>Main</i>		<i>[Signature]</i>	<i>[Signature]</i>
20.	DEOCARES, MOODY S., PHD				<i>[Signature]</i>	<i>[Signature]</i>



**CENTRAL PHILIPPINES STATE UNIVERSITY**  
Kabankalan City, Negros Occidental

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	NAME	POSITION/ DESIGNATION/ FUNCTIONAL AREA	CAMPUS	CELLPHONE NUMBER	SIGNATURE	
					AM	PM
21.	EMOY, JOSEPHINE ASUNCION R. PHD	Imp &	Main			
22.	ESCORIAL, RYAN B., DIT	M/S	Main			
23.	JUNGCO, GRENNY I., PHD	Q.A. Director	Main			
24.	LEDUNA, MARY GRACE NOREEN P., PHD					
25.	LUMBA, ANGELIE ROSE L., PHD					
26.	MALACAPAY, MARJON C., PhD	PLT Dirctr	Main			
27.	MARIÑO, ELEUTERIO D., III	PMMO	MAIN			
28.	NALAGON, ALEJANDRO E. PHD		Main	09453576355		
29.	PEDROSA, MARYVIC P., PHD					
30.	ROBLES, RACHEL T.	Dir. KSCD	Main	0955366089		
31.	SERISOLA, JANET P.					



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					AM	PM
32.	BALOGO, KEN M.	CAMPUS ADMIN	SAN CARLOS	09176290179	<i>[Signature]</i>	<i>[Signature]</i>
33.	BORRES, GERMA T., PHD	Campus Admin	Zaragon		<i>[Signature]</i>	<i>[Signature]</i>
34.	ESCOBER, JOE-AN MAE G., PhD	Director, IAO	Munua	0917467111	<i>[Signature]</i>	<i>[Signature]</i>
35.	FERRARIS, ERVIN P., PhD	CAMPUS ADMIN	SUPAY		<i>[Signature]</i>	<i>[Signature]</i>
36.	FORDENTE, NOEL B.	Campus Admin	Verona	09177237	<i>[Signature]</i>	<i>[Signature]</i>
37.	GEQUILLANA, ROSEMAE G.		None Pending		<i>[Signature]</i>	<i>[Signature]</i>
38.	LACIDA, JR., WILLY L.	CAO, In Field of Campus Admin	Ilog	09108755788	<i>[Signature]</i>	<i>[Signature]</i>
39.	CALAGO ARMIE SHEILA T. <del>PHD</del> MBS	Campus Admin	Carom	0999354325	<i>[Signature]</i>	<i>[Signature]</i>
40.	PANGANIBAN, GLADYS L. <i>Joy Mahen E. Balderino</i>	OIC/Registrar <i>Ext. Class</i>	Hinobitan		<i>[Signature]</i>	<i>[Signature]</i>
41.	MANANAP, MANELYN L., PhD	Coordinator	Valadolid	0945200221	<i>[Signature]</i>	<i>[Signature]</i>



**CENTRAL PHILIPPINES STATE UNIVERSITY**  
Kabankalan City, Negros Occidental

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					AM	PM
42.	SUPE BELLA D.	Compuer Ad	Dingogeraa			
43.	TRIO, VICENTE, JR. M.	Budget Officer	Main			
44.	BOLINAS, HENRY C., PhD	CAD	main			
45.	SUMONGSONG, ELFRED M.	Accountant III	Main			
46.	TOLEDO, JANE T.	Rewards Officer	Main	09173015565		
47.	VARGAS, FREIA L. PhD	Human	main	0917171104		
48.	LOBRIQUE, RHONELO M.	REGISTRAR III	main	09159946712		
49.	FETILUNA, JULUIS R.	College Librarian	Main			
50.	LLAMAS, MA. SOCORRO T.	Supply Officer	main	09173700224		
51.	DURAN, KRISTINE C.	MOHU	Main			



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					AM	PM
52.	RACEL D. MALALU-AN	Attorney IV	Main			
53.	BESANA, KRISTINE	Procurement Officer	Main			
54.	PONTINO, JOEL	Security				
55.	CABUAL, NELLY N.					
56.	BESANA, VICTORIA					
57.	DAYONO NOEL, S	OTAS	Main			
58.	GALLEGO, JOSE GAY D.					
59.	JOANNIE MAGBANUA	INTERNAL AUDITOR III	MAIN	0955 4310 397		
60.	BELLO, ANDRELYN E.	BAR STAFF	Main	0927202070		
61.	JADOLOS, CRIS JOHN V.	BAR STAFF	Main			





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					AM	PM
62.	JABONETA G. ANNA MARIE	BDR STAFF	Main		<i>[Signature]</i>	<i>[Signature]</i>
63.	JOHN REY P. AGUSTIN	SSG- President	Main	09454713021	<i>[Signature]</i>	<i>[Signature]</i>
64.	RIZZAN KYLEEN A. GARCIA	Planning Staff	Main		<i>[Signature]</i>	<i>[Signature]</i>
65.	Elyne Joy J. Dorado	QA Staff	Main	09158462779	<i>[Signature]</i>	<i>[Signature]</i>
66.	Pandac, Razelie Joy C.	QA Staff	Main		<i>[Signature]</i>	<i>[Signature]</i>
67.	Stephanie Jerota	QA Staff	Main	09533644103	<i>[Signature]</i>	<i>[Signature]</i>
68.	GABIA L. A.	SOUND	Main	09568329714	<i>[Signature]</i>	<i>[Signature]</i>
69.						
70.						